

FINAL - Summary Activities and Actions from SPHOA - DELATFIN TECHNICAL MEETING

Meeting held OCTOBER 30, 2023 @ Sandton Main Road (On Site Assessment)

PLANNED ROADWORKS & TECHNICAL ACTIVITIES

	ACTIVITY	DELEGATE(S)	ACTIONS	TIMELINE / STATUS
1	Agreed position between Delatfin and SPHOA Engineers that original road and drainage drawings done by "DEMARKS / DEMAX" for Sandton which were approved by Zvimba and implemented by Delatfin, had flaws and therefore need to be redesigned for reality. Determine necessary gradients and depths all around to achieve flow into Gwebi river and out of Sandton.	Surveyor, Ozias Vengesai (SPHOA-PROJECTS) to do the new survey Eng. Mutanga (SPHOA-PROJECTS) Eng. T Gadzikwa (SPHOA PROJECTS) Eng. Mazodze (SPHOA PROJECTS) Eng. Artwell Mudzviti (SPHOA PROJECTS) Eng. Panganayi (DELATFIN) Eng. Maburutse (MANNY WORKS, DELATFIN)	Share and discuss existing road drawings and design new plan for certification when works are done.	Immediate
2	JCB Drain Work along Sandton main Road, deepening current drains in preparation for permanent drain work and to improve water flow.	Eng. Panganayi (DELATFIN) Eng. Maburutse (MANNY WORKS, DELATFIN)	JCB currently working	Ongoing
3	Design connection of main Sandton Rd drainage system to the Bellwood Road drainage system (navigating around armoured cable laid across bellwood turnoff),	SPHOA ENGINEERS (5) + DELATFIN (3)	New draft design	Immediate
4	SPHOA to purchase necessary materials for works, DELATFIN to avail its available equipment (ROLLER, TLB, GRADER), fuel and labour. SPHOA Engineers to manage quality of all works in collaboration with Delatfin Engineers.	SPHOA / DELATFIN	Purchase Gravel to raise low flooded area (SPHOA)	Immediate

5	SPHOA to continue with pothole filling on initial tar stretch to bring relief, while DELATFIN JCB works on opening drains concurrently	SPHOA ENGINEERS + PROJECT MANAGERS	Get final Quotes this week from Candidates, Obtain Formal Bid Documents and Verify Contractor Equipment Ownership	Immediate
6	SPHOA & DELATFIN to engage regulators on the Chinhoyi road junction as that turn off is under a separate authority and works must be approved according to approved high way level specs.	Eng. Panganayi (DELATFIN) Eng. Mutanga (SPHOA-PROJECTS)	Get stamped paperwork	Immediate

BROAD ACTION POINTS - SPHOA BOARD

	ACTIVITY	DELEGATE(S)	ACTIONS	TIMELINE / STATUS
1	Engage Zvimba and its Engineers to be involved in the planned works as a key stakeholder	Delegation to meet with Zvimba and to- include Executive, Legal, Projects	Form SPHOA / DELATFIN / ZVIMBA ENGINEERS TECHNICAL WHATSAPP GROUP	Immediate
2	Engage Zvimba on random locations of tuckshops affecting land use and drain management	Delegation to meet with Zvimba and to- include Executive, Legal, Projects	SPHOA Legal to define Legal Cleanup Actions that can be taken for implementaion	This month
3	Notify Bellwood containers to move materials in the way of Sandton Rd / Bellwood Rd connection path	SPHOA Legal	Printed Official Joint Communication citing SPHOA, Zvimba & Deltfin	Immediate

4	Develop traffic management plan with legal framework to control and restrict overweight vehicles above 30 tonnes to protect road works for the long term.	SPHOA Legal	Legal Research + Engagements with Local Council	Planned Zvimba office visit this week
5	Develop communication & outreach strategy informing residents to embark on drain cleanup to allow planned works and improve water flow	SPHOA Executive	Digital Communication + Printed Official Letter	Immediate
6	Prepare written communication with cost sharing plan to Local Businesses informing them of planned works and engage them on heavy vehicles impact.	SPHOA Secretary	Printed Official Letter	Planned this week.
7	Deliver written communication to businesses in person and meet and discuss with key business stakeholders.	Delegation to include Executive, Legal, Projects	Printed Official Letter	TBD
8	Engage Diamond park to share in Main Road Costs	SPHOA Legal (Nelta)	Formal commitment in writing	In Progress